
Canvas Quick Start Guide

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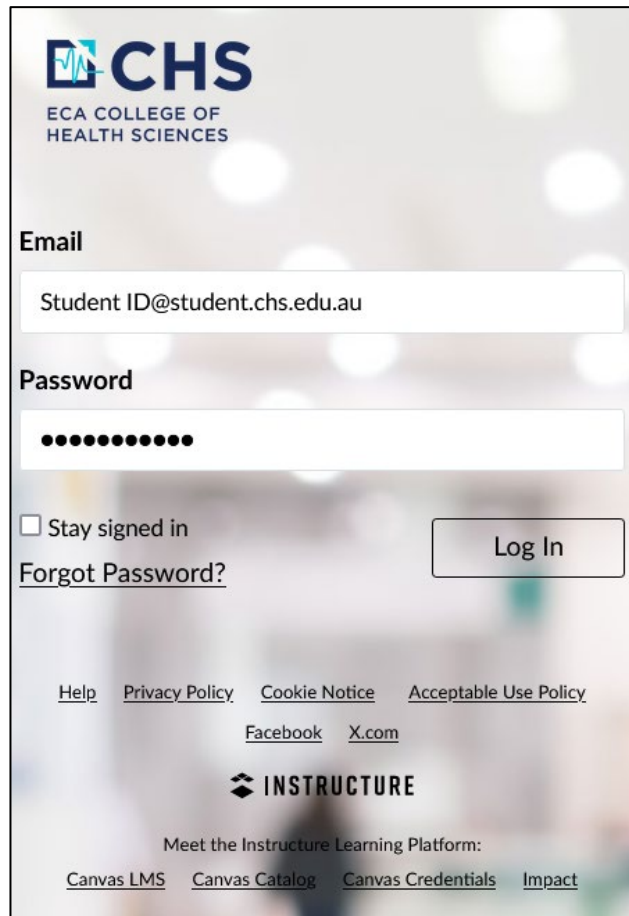
Logging into Canvas

Step 1: Add the CHS Canvas URL to your browser: <https://eca-health.instructure.com>

Step 2: Type your Login ID and Password as in the format below:

Login ID: [Student ID@student.chs.edu.au](#)

Password: [CH\\$DDMMYYYY](#)



Example

Login ID: [201823652@student.chs.edu.au](#)

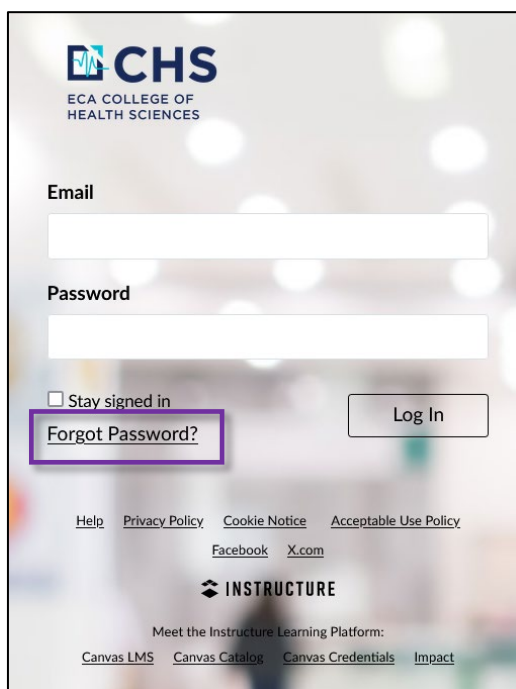
Password: [CH\\$25101998](#)

*****Make sure you type '\$' and NOT an 'S' in your password: CH\$**



What to do when you forget your Canvas Password?

Step 1: Click on 'Forgot Password' as shown in the image above.



CHS
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Email

Password

☐ Stay signed in

[Forgot Password?](#)

[Log In](#)

[Help](#) [Privacy Policy](#) [Cookie Notice](#) [Acceptable Use Policy](#)

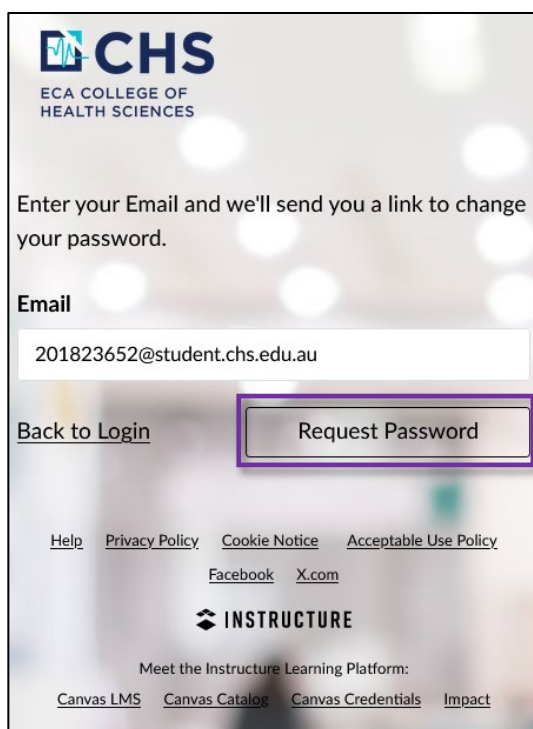
[Facebook](#) [X.com](#)

INSTRUCTURE

Meet the Instructure Learning Platform:

[Canvas LMS](#) [Canvas Catalog](#) [Canvas Credentials](#) [Impact](#)

Step 2: Enter your 'CHS Email' and click on 'Request Password'. Check your CHS email Inbox/Spam folder to find the 'Request password' email. Once you've changed the password, log in to Canvas with the new password.



CHS
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HEALTH SCIENCES

Enter your Email and we'll send you a link to change your password.

Email

[Back to Login](#) [Request Password](#)

[Help](#) [Privacy Policy](#) [Cookie Notice](#) [Acceptable Use Policy](#)

[Facebook](#) [X.com](#)

INSTRUCTURE

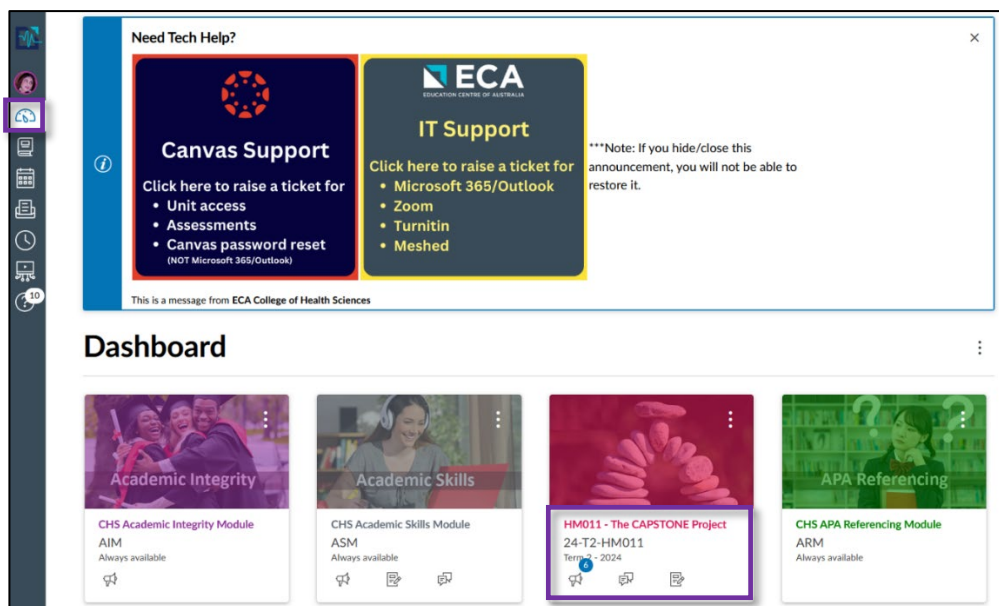
Meet the Instructure Learning Platform:

[Canvas LMS](#) [Canvas Catalog](#) [Canvas Credentials](#) [Impact](#)



Finding your Unit Study Guide, Assessment Brief, Assessment Submission and Weekly Learning Materials, Class Timetable and Lecturer Details

Step 1: Click on the unit's name that you want to access on your Dashboard:

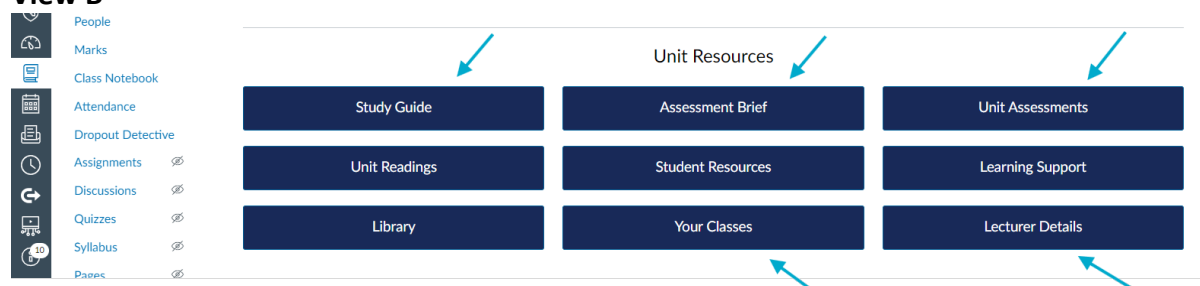


Step 2: The Unit Study Guide, Assessment Brief, and Assessment Submission are available under the Unit Resources section. View A and View B will show different layouts for different units you may be enrolled in.

View A



View B



Step 3: You can access your [Weekly Learning Materials](#) by clicking on the week icons under Unit Resources.

View A

Modules
 People
 Marks
 Class Notebook
 Dropout Detective
 Attendance
 Pages
 Rubrics
 Collaborations
 Assignments
 Discussions
 Outcomes

Weekly Modules

WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10

View B

Announcements
 Modules
 People
 Marks
 Class Notebook
 Attendance
 Dropout Detective
 Assignments
 Discussions
 Quizzes
 Syllabus
 Pages
 Files
 Rubrics
 BigBlueButton
 Outcomes

Unit Study Content

Week 1 Introduction to Marketing and Communications	Week 2 Analysing Consumer Behaviour
Week 3 Persuasion in Marketing and Communications	Week 4 Market Segmentation and Brand Positioning
Week 5 Product and Pricing Strategy	Week 6 Advertising and Distribution
Week 7 Digital Marketing	Week 8 Service Marketing
Week 9 International Marketing	Week 10 Marketing Planning, Implementation and Evaluation



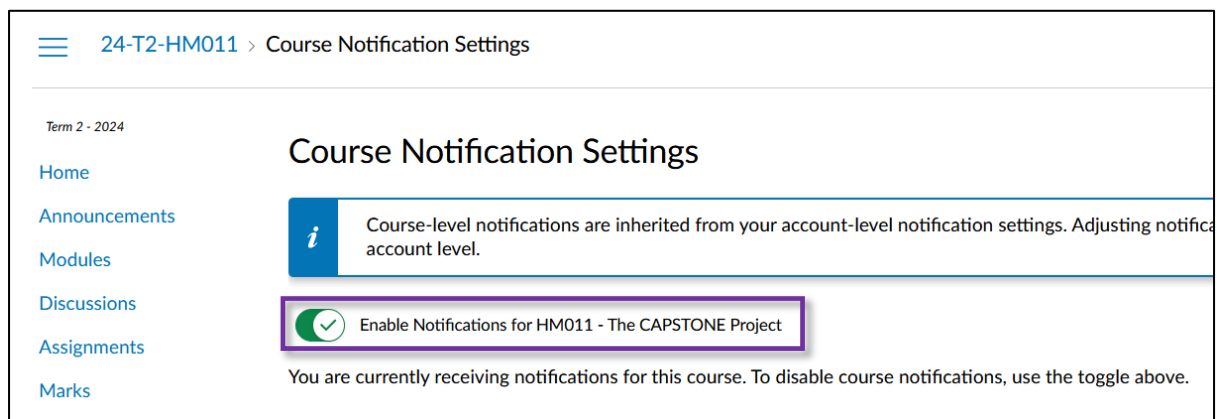
Enabling Course Notifications

Step 1: Go to Course Homepage and click on 'View Course Notifications' as shown in the image below:



The screenshot shows the Canvas Course Homepage for HM011 - The CAPSTONE Project. The page includes a sidebar with navigation links (Home, Announcements, Modules, Discussions, Assignments, Marks) and a main content area with a welcome message from the Sydney Lecturer and Unit Coordinator, Ahmad Saedisomeolia. On the right sidebar, the 'View Course Notifications' link is highlighted with a purple box.

Step 2: Click on 'Enable Course Notifications' to receive notifications regarding the course (such as assessment due dates and announcements) in Canvas.



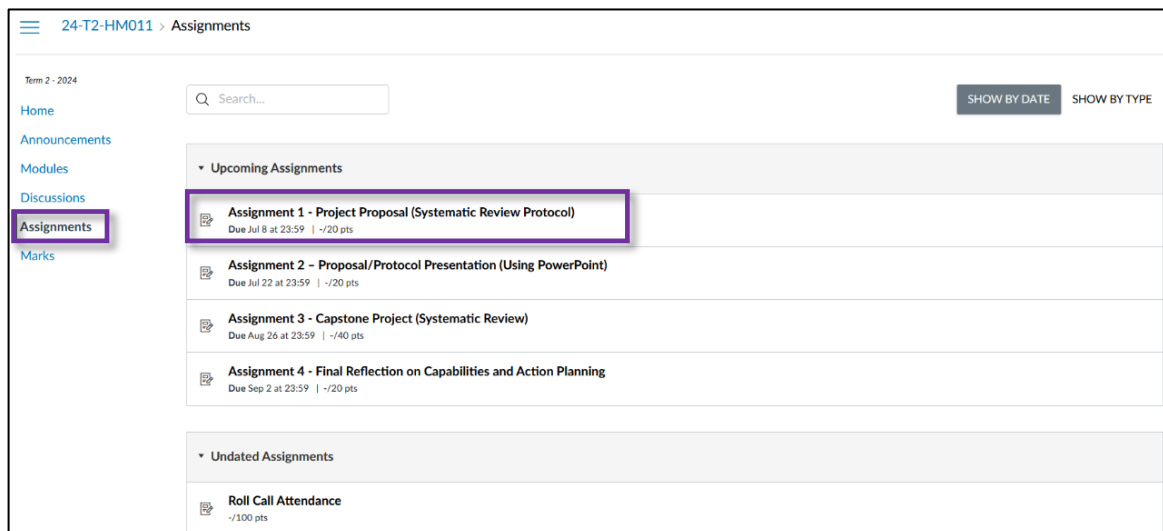
The screenshot shows the Canvas Course Notification Settings page. The page includes a sidebar with navigation links (Home, Announcements, Modules, Discussions, Assignments, Marks) and a main content area with the 'Course Notification Settings' section. The toggle switch for 'Enable Notifications for HM011 - The CAPSTONE Project' is highlighted with a purple box.



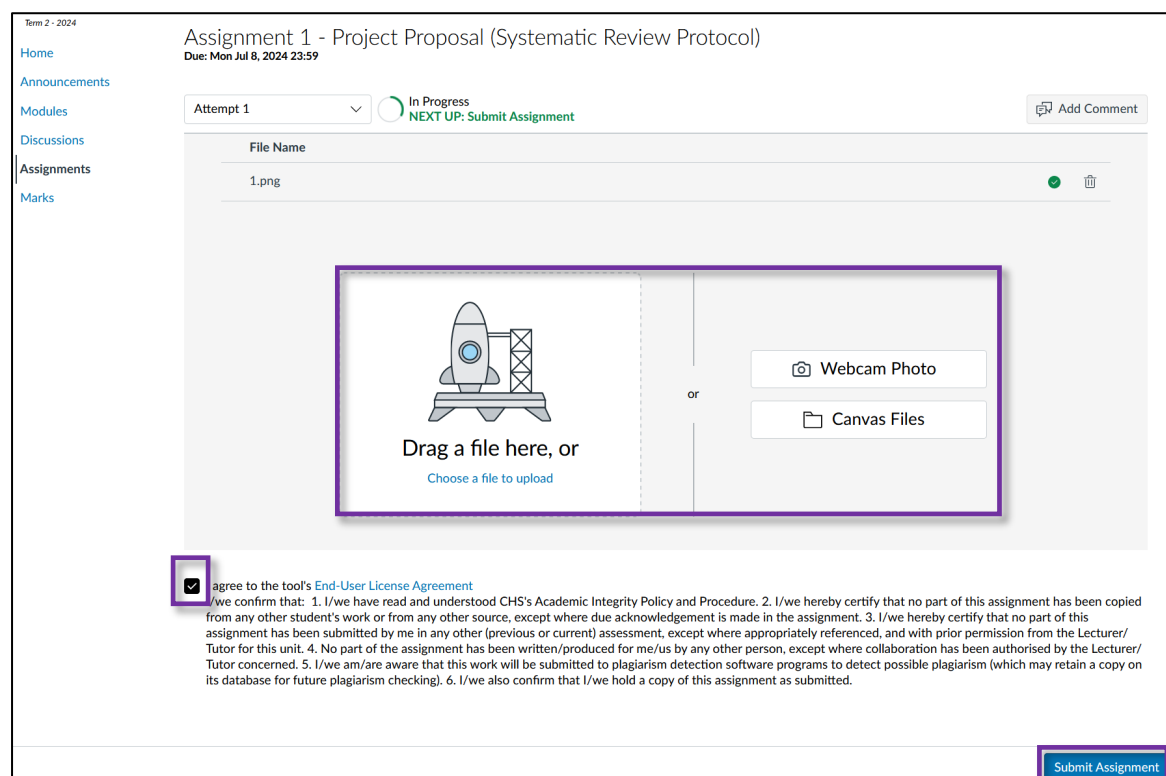
Submitting an Assignment on Canvas

Step 1: Go to the Unit Homepage and click 'Assessment Submission' or 'Unit Assessment'.

Step 2: Click on the Assessment you want to submit. For example, in the image below the student needs to submit [Assignment 1](#).



Step 3: Click on [Upload](#) and select your assignment file from your device. Tick the confirmation check box.

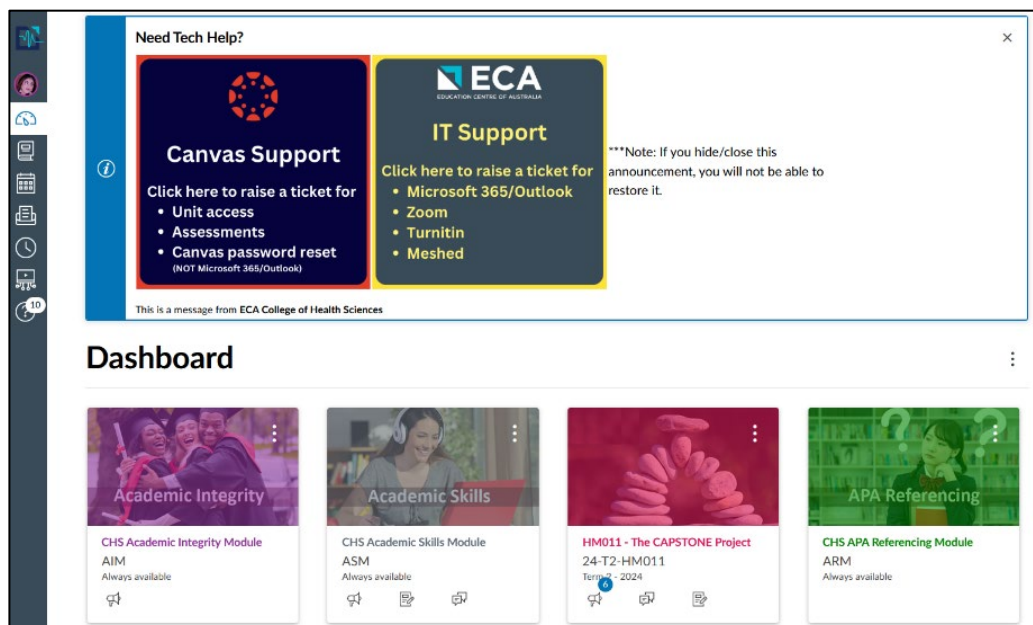


Step 4: Select the [Submit Assignment](#) button to upload the submission.



Canvas or IT Support

Step 1: On your Canvas [Dashboard](#), you will find two clickable images for Canvas and IT support. Click on the support you need.



Step 2: You will be directed to the Service Desk (see below) of that support team. Please, ensure you include your official **CHS email address**, description of the issue, college name, and screenshots to facilitate a timely response. The more information, the better. When you have finished, click [Submit](#).

A screenshot of the ECA Canvas Service Desk 'Submit a ticket' form. The form includes fields for 'Requester' (pre-filled with 'neha.nimbekar@apiccollege.edu.au'), 'Subject', 'Priority' (set to 'Low'), and 'Description' (with a rich text editor). Below these are fields for 'Business Unit' (set to 'ECA HE'), 'Are you a student or staff?' (dropdown), 'College' (dropdown), and 'Campus Name' (dropdown). At the bottom, there are 'Submit' and 'Cancel' buttons. A 'Related articles' section on the right shows a placeholder for solution articles relevant to the subject.